

**The Hampshire Genealogical Society
Members' Handbook
October 2019**

A Guide to the indexes and services provided by the Society



**52 Northern Road, Cosham, Portsmouth, Hants PO6 3DP
Tel: 023 9238 7000
www.hgs-online.org.uk
Registered Charity No: 284744**

Our aim in providing this Handbook is to enable members to make effective use of the various Indexes, Search Services and Research Centre facilities within The Hampshire Genealogical Society.

Please be aware that, when requesting help, advice or for a search to be carried out by the Society, it is essential that you include your membership number.

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Groups

There are 13 groups in the Society:

Afternoon Group

Alton Group

Andover Group

Basingstoke Group

Fair Oak Group

Fareham Group

Fleet & Farnborough Group

Gosport Group

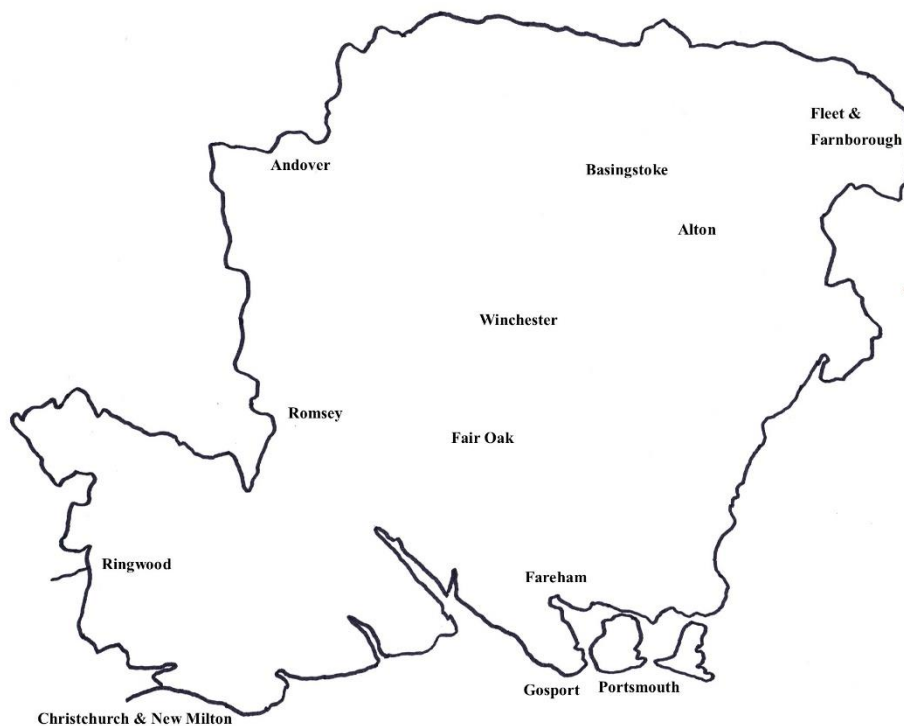
New Milton & Christchurch

Portsmouth Group

Ringwood Group

Romsey Group

Winchester Group



Times and Venues for Group Monthly Meetings

<u>Group</u>	<u>Time & Day Each Month</u>	<u>Venue</u>	<u>Organiser Name & Contact Details</u>
Afternoon Group	2.00 p.m. Third Wednesday (Mar-Jun/Sep-Dec)	Wallington Village Hall, Broadcut, Fareham, PO16 8ST	Chris Pavey Tel: 07779 936044 Email: afternoongroup@hgs-online.org.uk
Alton	7.30 p.m. Second Monday (except August)	All Saints Church Hall, Queens Road, Alton, GU34 1HU	Jane Hurst Tel: 01420 86701 Email: alton@hgs-online.org.uk
Andover	7.30 p.m. Second Thursday (except August)	The Fairground Hall, Weyhill, Andover, SP11 0QN	Ann McKenzie Tel: 07733 112975 Email: andover@hgs-online.org.uk
Basingstoke	7.30 p.m. Fourth Wednesday (except Aug & Dec)	St Michael's Church Cottage Hall, Church Street, Basingstoke, RG21 7QW	Sue Wright Tel: 01256 461820 Email: basingstoke@hgs-online.org.uk
Fair Oak	7.30 p.m. Second Tuesday	St Thomas' Church Hall, Mortimers Lane, Fair Oak, SO50 7BG	Keith Turner Tel: 023 8061 1730 Email: fair oak@hgs-online.org.uk
Fareham	7.15 p.m. Fourth Thursday	Wallington Village Hall, Broadcut, Fareham, PO16 8ST	Jane Painter Tel: 01329 835367 Email: fareham@hgs-online.org.uk
Fleet & Farnborough	7.30 p.m. Second Thursday (except August)	United Reform Church Hall, Kings Road, Fleet, GU51 3F	Graham Mist Tel: 01252 661247 Email: fleetandfarnborough@hgs-online.org.uk
Gosport	7.30 p.m. Second Wednesday	Scout Hut, Clayhall Road, Alverstoke, Gosport, PO12 2BY	Marilyn Lovett Tel: 023 9258 5194 Email: gosport@hgs-online.org.uk

<u>Group</u>	<u>Time & Day Each Month</u>	<u>Venue</u>	<u>Organiser Name & Contact Details</u>
New Milton & Christchurch	7.30 p.m. Second Friday	St Mark's Church Hall, Hinton Wood Ave, Highcliffe, Dorset, BH23 5AA	John Heighes Tel: 01425 275800 Email: new-milton-and-christchurch@hgs-online.org.uk
Portsmouth	7.00 p.m. First Monday (except Jan & Aug)	Cosham Baptist Church, Havant Road, Cosham, PO6 2QZ	Fiona Ranger Tel: 07747 580217 Email: portsmouth@hgs-online.org.uk
Ringwood	7.30 p.m. Third Wednesday	Greyfriars Community Centre, Christchurch Road, Ringwood, BH24 1DW	Alison Davis Tel: 01425 473198 Email: ringwood@hgs-online.org.uk
Romsey	7.30 p.m. First Monday (except Jan & Aug)	Crosfield Hall Annexe, Broadwater Road, Romsey, SO51 8GL	Kay Lovell Tel: 01794 515316 Email: romsey@hgs-online.org.uk
Winchester	7.15 p.m. Third Thursday	The Littleton Millennium Memorial Hall, The Hall Way, Littleton, Winchester, SO22 6QL	Tony Sinclair Tel: 01962 275687 Email: winchester@hgs-online.org.uk

Website

Our website address is www.hgs-familyhistory.co.uk. There you will find information on our research centre holdings, group meetings and our online shop.

This is where you will also find out everything that is happening in the Society as well as information on our Conference Day, AGM and other events.

In the members' area you can check and amend your personal details, renew your membership and access data which is not available on any other website and is only available to members. If you have chosen to subscribe to our online e-journal this is where you will need to access it.

Shop

To help you research your Hampshire ancestors HGS is continually making research and transcriptions done by our volunteers available to buy online. If you cannot see any products listed for your parish, please keep looking as our work is ongoing and new information is regularly released.

All items available for sale in our online shop can also be purchased direct from our Cosham office or viewed by visiting our HGS Research Centre on the Website.

In addition, our Bookstall has an ever-changing range of second-hand books on local and national history as well as genealogy guide books. We are also able to offer a book finding service if there is a title you are trying to find.

Parish Indexes

Compiling these indexes was an enormous task, when you consider that transcribers had to first separate the data, before starting the difficult task of deciphering often faded writing. However, thanks to over 45 years of volunteer research, we can offer nearly 500 years of parish records on searchable CDs. These are a superb resource for those researching their Hampshire Family history prior to 1837, when compulsory civil registration began.

Baptism Indexes

- 1537 – 1659
- 1660 – 1751
- 1752 – 1812
- 1813 – 1841
- 1842 – 1874

Marriage Indexes

- 1538 – 1659
- 1660 – 1753
- 1754 - 1837

Burial Indexes

- 1400 – 1841
- 1838 – 1865

Please note these databases do not include the Isle of Wight or Non-Conformist records.

Village Booklets

As a one-stop guide to Hampshire parishes and their associated records our Village Booklets are second to none. Throughout, the booklets provide the holding numbers of all relevant sources at the Hampshire Record Office, enabling you to quickly identify and locate the sources relevant to your research.

Each booklet includes the following information:

- Details of location, hundred and registration district
- A brief history from pre-history to early modern times
- History of the parish church and incumbents
- Details of Non-conformist Meeting Houses and Certificates
- History of the parish school and head-teachers
- Information on Taxation and Enclosure

- Notable Estates, Farmers and Tradespeople
- History of Public Houses and Victuallers

Monumental Inscriptions

From the 1940s to 1960s the Society of Genealogists set out to record information found on gravestones, plaques and windows from churches, churchyards, cemeteries and burial grounds. They recognised that this information could provide a vital clue to establishing family relationships and the social history of the time.

When the Family History Federation was formed in 1974 they quickly encouraged their societies to continue the transcription of memorial or monumental inscriptions, with the aim of creating or contributing to a national database. HGS volunteers took on this task and, thanks to their work, we can offer this unique resource for family history research.

Portsmouth WEA Local History Books

The Portsmouth Workers' Education Association (WEA), an adult education group, has a local history group who write a splendid series of publications concerning the history of Portsmouth.

The books cover various areas of Portsmouth and contain fascinating detail of the streets and houses within the area, using early records from Portsmouth Record Office. Many books include personal stories from inhabitants of the area, as do the books about wartime and work experiences. They are an invaluable source of social history and detailed observation of daily life, mainly from the 1920s to the 1930s, but also the 1940s and 1950s.

Alan Godfrey Historical Maps

These black and white reproductions of old Ordnance Survey maps are an invaluable resource for family historians. They show towns and villages in detail, with individual buildings marked, as well as roads and railways.

The original scale of these maps was 1:2500 but they are reproduced in the Godfrey editions at about 1:4340 or 15 inches to the mile. As well as the map each publication includes a useful history of the area it covers, plus some additional entries from contemporary sources such as Kelly's Directories which sometimes include an extract of residents by name.

Research Centre

What We Offer

As well as our online data we have a Research Centre at 52 Northern Road, Cosham, Portsmouth, Hants, PO6 3DP, run by volunteers. Since 1974 HGS volunteers have collected, transcribed, published and made accessible a large collection of family history records, data and historical documents relating to Hampshire. You can also have FREE access to FindMyPast and other family history sites.

Our volunteers are available to advise, guide and assist those wishing to further their research and we welcome all visitors. The best way to contact our volunteers is to use the website enquiry form or visit the centre. You can, of course, contact us by email, letter or telephone.

Most simple enquiries are free to members; for more complex queries and for non-members there will be a charge which will be quoted in advance. If you need a chargeable service we can discuss your requirements. So that we do not duplicate research, it is helpful if you are able to provide us with a summary of your research so far. We will never charge without a prior discussion with you.

A single name search of our digital indexes is £2 for the first 20 entries and 10p per subsequent entry.

A single name search of a specific parish holdings for information on your family is £15.00 per hour. For a printed family tree please contact us so we can discuss your requirements.

Library Holdings in Our Research Centre

Our Library contains over 3,000 books and publications including:

- Trade Directories (eg Kelly's)
- Local History books for Hampshire cities, towns and villages
- County History Books for Hampshire
- Military History Books
- A selection of records for nearby counties (eg Wiltshire)
- Non-Conformist and Catholic Records
- A selection of Hampshire maps from early dates
- Books to help beginners or more experienced researchers trace and interpret records (eg Eve McLaughlin Guides)

For an up to date list see our Research Centre catalogue on the website.

Digital and Microfiche Indexes – mostly pre 20th Century – including:

- Hampshire Wills Beneficiary Index
- Hampshire Family Historian Surnames
- Bankruptcy Records
- Criminals
- Hampshire Militia Muster Rolls
- Dockyard Apprenticeship Records
- Coastguard Records
- Land Tax Records
- British Deaths Overseas
- Unwanted Certificates (available to buy)
- Bessant Indexes (certificates relating to the Bessant family)
- Other smaller indexes
- British Isles Vital Records (2nd Edition)
- Family History Federation Burial Index (3rd Edition)

Surname Searches

As a member you can ask us to search our databases for surnames you are interested in:

Members' Surname Interests

The Members' Interests Index is based on information supplied by members via the Society website or on their completed Members' Interests form.

You can submit, view and revise your interests via the members' area of the website, by email to membersinterests@hgs-online.org.uk or by letter to the Members Interests Co-ordinator at the Cosham office. You can also receive information on other members who are searching for a surname you are interested in.

Please note that this service is only available to current 'paid-up' members and we *do not retain Members' Surname Interest data for expired Memberships.*

New entries are published in the quarterly Society Journal. Each member can have 15 issues published in each journal. Any entries over this number will be carried over to subsequent journals. There is no constraint as to how many entries you submit to the online database..

Hampshire Family Historian Surname Reprint Service

This service is available from the references given in the Hampshire Family Historian Surname Master Index. (see publications list or website for details).

To request a reprint you must send it in the following form: SURNAME VOLUME NUMBER PAGE e.g. NEWHOOK XXII 273

A minimum charge of £1.50 is made for a reprint of up to 4 sheets. Thereafter a charge of 35p per sheet applies. Payment by sterling cheque (drawn on a UK Bank) payable to Hampshire Genealogical Society.

Please send your enquiries together with a SAE (quoting your MEMBERSHIP NUMBER) to the HGS Research Centre.

Donated GRO Certificate Collection

HGS holds approximately 2,000 birth, marriage and death certificates originally supplied by the GRO, but unwanted by the researcher. Of these around 875 are Hampshire certificates and the remainder are for other counties These have been donated over many years by generous HGS members and others who have passed on these 'unwanted' certificates.

The certificates are free to members but we do ask for a donation to cover a small administration fee and postage costs. UK: £1.00, Europe £1.25 and Rest of the World £1.50.

Before you order a BMD certificate for your research, search our website first or contact our Research Centre; it might save you time and money.

Please note: This is not a general BMD certificate request service and we only hold the certificates listed in the database on the website.

Hampshire Genealogical Society Constitution

Registered Charity 284744

1. NAME

The Society shall be called THE HAMPSHIRE GENEALOGICAL SOCIETY (where appropriate, abbreviated to 'HGS'), hereinafter called 'The Society'. The recognised address for the Society for correspondence shall be that of the Secretary.

2. AIMS AND OBJECTIVES

The aims and objectives of the Society shall be to advance the study of family history research. In furtherance of this the Society may:

- (a) Collect, publish, co-ordinate and make accessible in the interests of family history any documents or records particularly relating to the county of Hampshire.
- (b) Promote the preservation and presentation of such documents and records.
- (c) Hold lectures, outings, meetings and discussions, give advice and guidance and issue publications.

3. AFFILIATIONS

The Society shall be affiliated to the Federation of Family History Societies (FFHS) to facilitate the exchange of information between other societies and their members. The Society shall agree to guarantee the debts of the FFHS up to a limit of one pound (£1).

4. MEMBERSHIP

- (a) The Society shall consist of paid up members, affiliated institutions and societies and such other honorary members and officers as may be elected from time to time in the interests of the Society.
- (b) The qualification for membership shall be a genuine interest in the stated objectives of the Society contained in Clause 2. All members must be aged 18 or over.
- (c) Applications for membership shall be made on the prescribed form (paper or electronic version) and shall be submitted with the current subscription to the Society's office, Membership Secretary or other designated officer of the Society for processing. The Membership Secretary should update the Executive Committee at each meeting as to the current membership or trends. The subscription year for those who joined before 1 October 2010 commences on 1 April each year. The subscription year for those joining from 1 October 2010 onwards commences, and is subsequently due for renewal, on the date of processing of the membership.
- (d) All fully paid up members have full voting rights provided they have current membership at the time of issue of the notice of a meeting at which voting will take place, and at the time of the meeting itself.
- (e) Members should advise the Membership Secretary of any changes to their contact details.
- (f) All members shall pay such subscriptions as the Executive Committee may from time to time determine, such subscriptions to be payable annually.
- (g) The Executive Committee of the Society may suspend from membership any member whose activities in its opinion are prejudicial to the Society. Such members will have the right of appeal at the next Annual General Meeting (AGM) (see Clause 10) or a Special General Meeting convened in accordance with the procedure outlined in Clause 11 below.

5. MANAGEMENT

President

- (a) The Society shall elect a President, who may not previously be, or previously have been, a member of the Society. His/Her primary roles shall be:
 - (i) To preside over the election of the Chairman at the Annual General Meeting.

(ii) To act as an ambassador for the Society in the local community, nationally and, if appropriate, internationally.

Executive Committee

(b) The Society shall be managed by an Executive Committee consisting of not more than thirteen members of the Society. The principal officers shall be a Chairman, Vice-Chairman, Secretary and Treasurer. A quorum of the Executive Committee shall consist of eight members, one of whom must be a principal officer.

(c) The principal officers and other Executive Committee members shall be elected annually by the members. They shall serve for one year, taking office on the day following the AGM. Nominations should be submitted in writing not less than 28 days before the AGM. All prospective Executive Committee members (Trustees) should be proposed and seconded and approved by the membership at the AGM. A copy of the responsibilities of the Trustees should be given to all prospective Executive Committee members before the AGM.

If insufficient nominations have been received to fill the vacancies, the Chairman of the meeting may, at his/her discretion, take nominations from the floor, excluding vacancies for principal officers. Nominees for principal officer vacancies may, at the discretion of the Chairman, be co-opted onto the Executive Committee (see Clause 5(d)).

All Executive Committee members shall be eligible for re-election to serve consecutive terms if nominated at the AGM.

(d) The Executive Committee shall have the power to co-opt additional members to serve on the Committee for a designated period, and be re-co-opted subsequently if required, in order to give specialist advice or assistance. Such co-opted members shall not have the right to vote at Executive Committee meetings.

(e) Members of the Society present in person shall be entitled to vote at the AGM.

(f) The Executive Committee shall have the power to appoint sub-committees to deal with particular matters. Members (not necessarily members of the Executive Committee) or non-members of the Society shall be appointed by the Executive Committee for their specialist skills which may not be available within the Society.

(g) Members of the Executive Committee who are principal officers are not permitted to hold dual appointments within these key roles during their term in office.

(h) The Executive Committee shall have full power to authorise expenditure and, in an emergency, the power shall rest with the Chairman with the concurrence of, and in consultation with, the Secretary and Treasurer. Any such emergency expenditure must be reported to the Executive Committee by e-mail in the first instance and then at the next Executive Committee meeting.

(i) The Society's property shall be under the control of the Executive Committee. All assets, financial or in kind, held on behalf of the Society at a centre or by an individual member, belong to the Society. No officer or member of the Society can lay claim to the assets and must relinquish any such items to the Executive Committee if requested to do so.

(j) A member of the Executive Committee shall cease to hold office if he or she:

(i) Is disqualified from acting as a member of the Executive Committee by virtue of Sections 178 & 179 of the Charities Act 2011 (or any statutory re-enactment of that provision).

(ii) Becomes incapable, by reason of mental disorder, illness or injury, of managing or administering his or her own affairs for a period of six months.

(iii) Is absent without permission of the Executive Committee from all its meetings held within a period of six months and the Executive Committee resolves that his or her office be vacated.

(iv) Notifies to the Executive Committee a wish to resign (but only if at least three members of the Executive Committee will remain in office when the notice of resignation is to take effect).

(v) Is deemed by at least six members of the Executive Committee, including at least one principal officer, to have constantly and consistently failed to have carried out his or her prescribed duties.

Development Forum

(k) The organiser(s) of each of the Society's Groups (see Clause 8), or their nominated substitutes, together with those members appointed by the Executive Committee to administer the various services and projects undertaken by the Society, shall form the Development Forum of the Society.

(l) The Development Forum shall advise and make recommendations to the Executive Committee on all family history activities of the Society.

6. INDEMNITY

The members of the Executive Committee shall each be indemnified by the Society against any liability, claim or demand arising from any action taken or omission in good faith by them on behalf of the Society or its members in the administration of the Society. A member of the Executive Committee may benefit from trustee indemnity insurance cover purchased at the Society's expense.

7. DATA PROTECTION

Personal data provided to the Society by members will be held on a computer database and may also be held in a manual filing system. The Society will store data in the form of a list of members' names, addresses, telephone numbers and e-mail addresses. Executive Committee members may hold a copy, securely and in confidence, solely for use in contacting members.

The Society is fully aware of its responsibilities under the General Data Protection Act. Therefore no members' names, addresses, telephone numbers or e-mail addresses will be displayed on the website or elsewhere without the member's written permission, neither will the Society sell or otherwise transfer members' personal data to a third party.

8. GROUPS

(a) The Society's Executive Committee shall have the power to establish Groups for the furtherance of the Society's objectives.

(b) Every member of the Society shall be deemed to be a member of every Group.

(c) Each Group so established shall comply with and be subject to the following regulations:

(i) The Group shall act solely in pursuit of the stated aims and objectives of the Society and shall be subject to any conditions as shall from time to time be laid down by the Society's Executive Committee.

(ii) The Executive Committee shall provide all necessary funds for the proper running of each Group.

(iii) All printed materials, microform, CDs or soft copies and any other assets, however acquired, held by the Group shall be the assets of the Society.

(iv) A Group may be suspended at any time by a resolution of the Executive Committee and upon suspension shall cease all operations. Any assets under its day-to-day administration shall be frozen until a resolution has been approved at the next AGM.

9. FINANCE

(a) The funds of the Society, including all donations, contributions and bequests, shall be paid into an account operated by the Executive Committee in the name of the Society at such bank or banks as the Executive Committee shall from time to time decide. All cheques or payments drawn on the account must be signed by at least two authorised signatories, all of whom should be members of the Executive Committee, and at least one of whom should be a principal officer.

(b) The income and property of the Society, however derived, shall be applied solely towards the promotion of Clauses 2 and 3 above. No portion thereof shall be paid or transferred, directly or indirectly, in any manner, to any member of the Society except as provided for under Clauses 9(c) and 9(d) below. Society members cannot make a claim from the Society for speaker fees if the talk is at one of the Society's Group meetings or any sponsored event hosted by the Society, but can claim out of pocket expenses (Ref Clause 9(c)).

- (c) Nothing herein shall prevent the repayment in good faith of reasonable and proper out-of-pocket expenses incurred on behalf of the Society upon production of receipts or vouchers of the same.
- (d) Nothing herein shall prevent the payment, to the author of a Society publication, of a royalty. Members of the Executive Committee are NOT eligible to receive such royalties.
- (e) The Executive Committee shall cause proper accounts to be kept with respect to all sums of money received and expended by the Society, and of the matters in respect of which receipts and expenditure take place.
- (f) The Society's accounts for each accounting period shall be available for independent examination, subject to any statutory requirement that they be subject to audit.
- (g) The Society's financial year shall run from 1 January.

10. ANNUAL GENERAL MEETING

- (a) An Annual General Meeting shall be held each calendar year within six months of the Society's financial year end.
- (b) Notice of the meeting shall be given not less than 28 days prior to the meeting.
- (c) A list of nominees for Executive Committee posts will be published on the Society's website at least 28 days prior to the AGM and thereafter presented to the membership on the published agenda at the AGM.
- (d) The business of the meeting must include:
 - (i) A report by the Chairman or Secretary on the activities of the Society during the last financial year.
 - (ii) A report by the Treasurer which shall include the accounts of the Society.
 - (iii) The election of the principal officers and members of the Executive Committee of the Society.
 - (iv) Any other proposition or business of which notice has been given at least 28 days before the AGM.
 - (v) Any other urgent business at the discretion of the Chairman and with the agreement of the meeting.
 - (vi) A quorum for such a meeting shall be 45 or 2.5% of the current paid up membership, whichever is the smaller.

11. SPECIAL GENERAL MEETING

- a) The Society's Executive Committee shall have the power to call a Special General Meeting.
- (b) The Executive Committee must also convene such a meeting at the written signed request of at least 20 members within 70 days of receiving such notice, providing that the request gives full details of the subject to be discussed.
- (c) All members shall be sent notice of such meetings not less than 56 days prior to the meeting setting out the business to be discussed. Only such matters as set out in this notice can be discussed at the Special General Meeting.
- (d) A quorum of such a meeting shall be 45 or 2.5% of the current paid up membership whichever is the smaller.

12. ALTERATIONS TO THE CONSTITUTION

The Constitution may be amended by a two thirds majority of the members of the Society present in person at an Annual General Meeting or Special General Meeting providing that 28 days' prior notice of the proposed amendment has been sent to all members and providing that nothing therein contained shall authorise any amendment, deletion or addition to the Constitution the effect of which would cause the Society at any time to cease to be a charity in law, and no alteration to the Dissolution Clause 13 or this Clause may be made without the prior consent of the Charity Commissioners.

13. DISSOLUTION

The dissolution of the Society may be effected only by a resolution passed by a two thirds majority of the members of the Society present in person at a Special General Meeting convened for the purpose and of which 56 days' notice has been served on every then member at his or her last known address. Any assets remaining on dissolution of the Society after satisfying all outstanding debts and liabilities shall be given or transferred to some other charitable organisation or organisations having similar aims and objectives.

Sources for Family History at Hampshire Record Office

Births, Baptisms, Marriages, Deaths and Burials

Civil Registration Records
Parish Registers
Transcripts and Indexes of Parish Registers
Bishops' Transcripts
International Genealogical Index (IGI)
Marriage Licences, Allegations and Bonds
Cemetery Registers
Monumental Inscriptions
Non-Parochial Registers and other non-conformist records (including Baptist, Congregational, Independent, United Reformed, Methodist and Society of Friends (Quakers))

Census Returns, Wills and Poor Law Records

Census Returns
Wills
Poor Law Records

Lists of People

Electoral Registers
Poll Books
Taxation Records
Trade Directories
Other Directories
Tithe Maps and Awards
Enclosure Maps and Awards

Other Useful Collections

School Records
Family and Estate Records
Manorial Records
Quarter Sessions Records
Diocesan Records
Parish Maps
Other Parish Records
Local Government Records
Local Newspapers
Local Studies Collection of Books and Pamphlets (included in Hampshire Libraries Catalogue www.hangs.gov.uk/library)
Audio-visual Records (Wessex Film and Sound Archives) – the catalogue entries for items in the audio-visual collections include many names,
Military Records (including militia records and King's Royal Rifle Corps and Rifle Brigade Regimental Collections)

Indexes

Personal Names Index

Lists with their own Personal Names Index

Other Records with Individual Personal Names Index

Occupation Indexes

Place Names Index

Online cataloguing with free text searching for personal names, place names, occupations and any other text.

Useful Addresses

Hampshire Record Office

Sussex Street, Winchester, SO23 8TH

Tel: 01962 846154

www.hants.gov.uk/archives

Enquiries via online form

Portsmouth History Centre

Central Library, Guildhall Square, Portsmouth, PO1 2DX

Tel: 023 9268 8046

www.portsmouth.gov.uk/ext/libraries/portsmouth-history-centre-and-records-office

Email: portsmouthhistorycentre@portsmouthcc.gov.uk

Southampton Archives

Civic Centre, Civic Centre Road, Southampton, SO14 7LY

Tel: 023 8083 2251

www.southampton.gov.uk/arts-heritage/southampton-archives

Email: city.archives@southampton.gov.uk

Isle of Wight Record Office

Record Office, 26 Hillside, Newport PO30 2EB

Tel: 01983 823820

www.iow.gov.uk/Council/OtherServices/Record-Office/Using-the-Record-Office

Email: record.office@iow.gov.uk

Society of Genealogists

14 Charterhouse Buildings, Goswell Road, Barbican, London, EC1M 7BA

Tel: 020 7251 8799

www.sog.org.uk

Email: genealogy@sog.org.uk

The Institute of Heraldic & Genealogical Studies

79-82, Northgate, Canterbury, Kent, CT1 1BA

Tel: 01227 768664

www.ihgs.ac.uk

Email: enquiries@ihgs.ac.uk

Family History Federation

PO Box 62, Sheringham, Norfolk, NR26 9AR

Tel: 01263 824951
www.familyhistoryfederation.com
Email: info@ffhs.org.uk

District Probate Registry

The Law Courts, Southside Offices, Winchester, SO23 9EL
Tel: 01962 814100
<https://courtribunalfinder.service.gov.uk/courts/winchester-probate-registry>
Email: winchesterdpnquiries@justice.gov.uk

Probate Service
Principal Registry of
the Family Division

42 - 49 High Holborn, London, WC1V 6NP
Tel: 0207 421 8509
<https://courtribunalfinder.service.gov.uk/courts/london-probate-department>
Email: londonprobate@justice.gov.uk

General Register Office

General Register Office. PO Box 2, Southport, PR8 2JD
Tel: 0300 123 1837
www.gov.uk/general-register-office
Email: certificate.services@gro.gov.uk

The National Archives

The National Archives, Kew, Richmond, Surrey,
TW9 4DU
Tel: 020 8876 3444
www.nationalarchives.gov.uk
Enquiries via online form

Contact HGS

HGS Office

Address: 52 Northern Road, Cosham, Portsmouth, Hants, PO6 3DP
Telephone: 023 9238 7000
Email: society@hgs-online.org.uk

HGS Principal Officers' Email Addresses

Chairman:

Paul Pinhorne
Email: chairman@hgs-online.org.uk

Vice Chairman:

Chris Pavey
Email: vicechairman@hgs-online.org.uk

Secretary:

Gwen Newland
Email: secretary@hgs-online.org.uk

Treasurer:

Ann-Marie Shearer
Email: treasurer@hgs-online.org.uk

Other Useful Email Addresses

Membership Secretary:

Margaret Bowman
Email: membership@hgs-online.org.uk

Editor:

Stephen Pomeroy
Email: editor@hgs-online.org.uk

Bookstall Manager:

Elaine Boyes
Email: bookstall@hgs-online.org.uk

Members' Interests Co-ordinator:

Keith Turner
Email: membersinterests@hgs-online.org.uk

Research Centre:

Email: research@hgs-online.org.uk

Shop:

Email: sales@hgs-online.org.uk